



MANUAL UNDER RIGHT TO INFORMATION ACT,
2005

GOVERNMENT OF TAMIL NADU

DEPARTMENT OF ART AND CULTURE

CHENNAI – 600 008

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INTRODUCTION

Language differentiates human beings from animals and culture, from the primitive man. Art and Culture represent the finesse of a civilization and are transmitted through generations and preserved by practice. Buildings and structures constitute the hardware part. Art, music and the like, form the software part. Science and Art are complementary and they contribute mutually to enhance each other. Both have resemblance in exploration, curiosity and creativity. Inventions and innovations in science contribute to better preservation, greater dissemination and higher reach of the art forms. Art gives mental relaxation and rejuvenates us in the hectic schedules. It mitigates misery and alleviates our agony. Apart from imitating nature, they highlight the subtle nuances of human existence. They silently transform us by creating ripples in our sub-conscious minds. Ordinary life gets an extraordinary silver lining by virtue of art and culture.

The Directorate of Art and Culture was formed in the year 1991 as a separate Directorate by coordinating the fine arts educational institutions and cultural organizations. The Department of Art and Culture popularizes art forms, promotes artistic endeavors and patronizes artistes. It preserves our cultural lineage for future generations to refer, rejoice and recapitulate. The ancient art forms, folk arts and classical genre are disseminated to nooks and corners of the State by the ceaseless efforts of this Department.

The Department of Art and Culture has designated Deputy Director (Admin), as its Public Information Officer (PIO) for all matters concerning the Department. The Department has designated Joint Director, as Appellate Authority under section 19(1) of the Act. The contact address of the Appellate Authority is

Joint Director,
Directorate of Art and Culture,
Tamil Development Campus,
II Floor, Tamil Salai, Egmore,
Chennai – 600 008.
Telephone: 044-28193194, 28193195

1.2 The procedure and fee structure for getting information are as under:-

(a) A request for obtaining information under sub-section (1) of Section 6 of the Right to Information Act shall be made in writing or through electronic means either in person or by post to the Public Information Officer mentioned in paragraph 1.1 above and must be accompanied by an application fee of Rs.10/- by cash or by affixing court fee stamp or by postal money order or by demand draft or banker's cheque. The Public Information Officer shall credit the amount to the following head of account.

0075 00 Miscellaneous General Services - 800 Other Receipts –
BK Collection of fees under Tamil Nadu Right to Information
(Fees) Rules 2005 (DPC 0075 00 800 BK 0006)

(b) For providing information under sub-section (1) of section 7 of the Right to Information Act, the request shall be made as at (a) above and the fees as below should be paid as per the mode at (a) above.

- (i) Rupees two for each page (in A-4 or A-3 size paper) created or copied;
- (ii) actual charge or cost price of a copy in larger size paper

- (iii) actual cost or price for samples or models; and
- (iv) For inspection of records, no fee for the first hour; and a fee of Rs.5/- for each fifteen minutes (or fraction thereof) thereafter.

(c) For providing the information under sub-section (5) of section 7 of the Right to Information Act, the request shall be made as at (a) above and the fee as below should be paid as per the mode at (a) above.

- (i) for information provided in disc or floppy @ Rs.50/- (fifty) per disc or floppy; and
- (ii) For information provided in printed form, at the price fixed for such publication.

Persons below the poverty line are exempted from the payment of fee mentioned in paragraph 1.2 above for seeking information under the Right to Information Act, 2005. The list of persons below poverty line approved by the Gram Panchayat and Local Bodies will be the basis for claiming this concession. An extract of the list, duly certified, will be sufficient to avail this concession.

Telephone Numbers connected with Directorate of Art and Culture

Designation	Name	Telephone Number
Joint Director	Tmt.K.Siva Soundaravalli.I.A.S.,	044 – 2819 3196
Deputy Director (Admin)	Thiru.M.K.Sundar	Cell-94863 28509
Deputy Director (Schemes & Art education)	Thiru.B.Hemanathan	-
Accounts Officer	Thiru.T.G.Jeyashankar	-

Address of the Main Office:-

Directorate of Art and Culture,
Tamil Development Campus,
II Floor, Tamil Salai, Egmore,
Telephone: 044-28193194, 28193195
Chennai – 600 008

Office Hours:

The usual office hours are from 10.00 am to 5.45 pm. except government holidays.

Regional Cultural Centers:-

The Regional Cultural Centres are functioning at 1) Kancheepuram, 2) Thanjavur 3) Tiruchirappalli 4) Madurai 5) Tirunelveli 6) Salem 7) Coimbatore. The Regional Cultural Centres headed by the Assistant Directors of Department of Art and Culture on their own and in association with the District Art Societies, Tamil Nadu Eyal Isai Nataka Manram, Tamil Nadu Ovia Nunkalai Kuzhu., Tamil Nadu Folk Artiste Welfare Board, Tamil Nadu Jawahar Siruvar Manrams and other art organisations and in co-ordination with South Zone Cultural Centre Thanjavur conduct cultural functions and give training in Fine Arts, Performing arts, Folk arts.

S.No	Schemes	Details
1	Conducting of Cultural Programmes, Functions (classical, Folk) and training through the Regional Art and Cultural Centre in the 38 Districts of Tamil Nadu (36 District each Rs.2.00 lakhs and Chennai Rs.3.00 lakhs)	The Scheme is being implemented in all districts through the 7 Regional Art and Cultural Centers for the benefit of concern District Artistes
	Conducting of Cultural Programmes through District Art Society of newly created 5 Districts (except Myladuthurai) each Rs.2.00 lakhs)	
2	Conducting of Cultural Exchange Programmes in Foreign Countries	The Scheme is being implemented through the 7 Regional Art and Cultural Centers for the benefit of artistes involved in concern districts.

3	Conducting of Inter State Cultural Exchange Programme	The Scheme is being implemented through the 7 Regional Art and Cultural Centres for the benefit of the artistes involved in concern districts.
4	Financial Assistance given to Private Cultural Organisations for conducting of cultural programmes	The Scheme is being implemented for encouraging the private cultural organizations. Based on the request from the organisation, Department of Art and Culture get the reports and recommendations from the Asst. Director, Regional Art and Cultural Centre and forward the proposal to the Government.
5	Conducting of State Level Cultural Festival (all States cultural programmes)	The Other State Cultural Programmes will be conducted at any one place in Tamil Nadu by the Department of Art and Culture
6	Conducting of Margazhi Isai Vizha	The Scheme is being implemented through the 7 Regional Art and Cultural Centres for the benefit of the artistes involved in the field of Classical arts.
7	Fine Arts Schemes (Painter and Sculptures)	
	a) Fine Arts Exhibition Rs.15.00 lakhs	The Scheme is being implemented through the Department of Art and Culture
	B) Painters and Sculptors Camps - Rs. 5.00 lakhs	The Scheme is being implemented through 7 Regional Art and Culture Centres
	c) Paintings Sales Exhibition- Rs.10.00 lakhs	The Scheme is being implemented through any one of the Regional Cultural Centres and Government College of Fine Arts, Chennai

8	New Cultural Schemes through Department of Art and Culture	The Scheme is being implemented through Regional Arts and Cultural Centres based on their requesting proposal
9	Conducting of Cultural Programmes in Tourism Places	The Scheme is being implemented through 7 Regional Art and Culture Centres
10	Conducting of Youth Cultural Competition	The Scheme is being implemented in all Districts for the benefit of young artists through 7 Regional Art and Culture Centres
12	Conducting of Sangamam Namma Ooru Thiruvizha	The Scheme is being implemented through 7 Regional Art and Culture centres during the months of Sept-Dec and Chennai Sangamam-Namma Ooru Thiruvizha conducted by Department of Art and Culture during the month of January
13	25 Folk Art Training Centres	The Scheme is being implemented through 25 training centres for the benefit of folkarts
14	World Music Day	The Scheme is being implements through 4 Music Colleges and 17 District Music School and the Department of Art and Culture
15	World Dance Day	The Scheme is being implemented through 7 Regional Cultural Centres and Tamil Nadu Eyal Isai Nataka Manram
16	World Dance Day	The Scheme is being implemented through 7 Regional Cultural Centres and Tamil Nadu Eyal Isai Nataka Manram
17	Tamil Isai Vizha	The Scheme is being implemented through 4 Music Colleges and 17 District Music Schools

1	Assistant Director , Regional Art and Cultural Centre, Sadavaram, Kottai Kaval (Village), Chinna Kancheepuram, Orikkai (Post), Kancheepuram - 631502.	Thiru.Neelamegan Mobile: 94446 68932 Phone : 044-27269148 Email ID : adartskpm@gmail.com
2	Assistant Director (FAC), Regional Art and Cultural Centre, Thalavaipatti - Thirupathi Goundanur Road, Ayyamperumampatti (Post), Salem - 636302.	Thiru.Neelamegan Mobile: 94446 68932 Phone : 0427 2386197 Email : adarts.tnslm@gmail.com
3	Assistant Director, Regional Art and Cultural Centre (Near Regional Coir Board Office), Vallam Salai, Pillayaripatti (Post), Thanjavur- 613403.	Thiru.SenthilKumar Mobile: 9487759136 Phone : 04362-232252 Email : radactnj11@gmail.com
4	Assistant Director(FAC), Regional Art and Cultural Centre, No. 32, Night Soil Depot Road, Moolathoppu, Melur Road, Srirangam, Tiruchirappalli - 620006.	Thiru.SenthilKumar Mobile: 9487759136 Phone : 0431-2434122 Email:artandculturetryrgrn2014@g mail.com
5	Assistant Director(FAC), Regional Art and Cultural Centre, Bharathi Ula First street, Thallakulam (Post), Madurai - 625002.	Thiru. Gopalakrishnan Mobile: 9361602812 Phone : 0452 2566420 Email : artadmdu@gmail.com
6	Assistant Director, Regional Art and Cultural Centre, 870/21, NGO B - Quarters, Tirunelveli – 627007.	Thiru. Gopalakrishnan Mobile: 9361602812 Phone : 0462 2553890 Email : racctnu@gmail.com
7	Assistant Director(FAC), Regional Art and Cultural Centre, Government Music College Campus, Chettipalayam Cross Road,	Thiru. Gopalakrishnan Mobile: 9361602812 Phone : 0422 2610290

	Malumichampatti (Post), Coimbatore - 641050.	Email : adarts.tncbe@gmail.com
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District Art Societies

The scheme of giving identification cards to Artistes, awards to 15 eminent artistes in each district are being implemented by the District Art Societies. Further, the District Art Societies are conducting art festivals, art training programmes in co-ordination with Regional Cultural Centres, Jawahar Siruvar Manram, Tamil Nadu Ovia Nunkalai Kuzhu, Tamil Nadu Eyal Isai Nataka Manram and private organisations.

SCHEME FOR GIVING IDENTITY CARDS TO ARTISTES

1	Name of the scheme	Issuing of identity cards to Artistes
2	Object of the scheme	Identification cards are issued for identifying the artistes, for availing financial assistance from the Government, for getting selected to the cultural programmes organized by the Government and to avail travel concessions.
3	The districts where the scheme is being implemented	All the districts in Tami Nadu
4	Eligibility of the applicants	Performing artiste should have completed 18 years of age.
5	Procedure to apply	Applications issued by the Assistant Director of Regional Cultural Centre should be duly filled up and sent to the concerned Assistant Director of Regional Cultural Centre, along with three photographs, mentioning art discipline, details of professional experience.

6	Application fee	The fee will be determined by the District Collector who is also the Chairman of the District Art Society.
7	Identification Card Issuing Office	The identification card will be issued by the Chairman of the District Art Society / i.e the District Collector concerned.
8	The Office address for applying for Districts	
	<p style="text-align: center;">Office</p> <p>Kancheepuram, Vellore, Tiruvallur, Tiruvannamalai, Chennai. (Kancheepuram Region)</p> <p>Salem, Erode, Namakkal, Coimbatore, Dharmapuri, Krishnagiri, Nilgiris. (Salem Region)</p>	<p>Assistant Director , Regional Art and Cultural Centre, Sadavaram, Kottai Kaval (Village), Chinna Kancheepuram, Orikkai (Post), Kancheepuram - 631502.</p> <p>Assistant Director (FAC), Regional Art and Cultural Centre, Thalavaipatti - Thirupathi Goundanur Road, Ayyamperumampatti (Post), Salem - 636302.</p>
	<p>Thanjavur, Tiruvarur, Nagapattinam, Cuddalore, Villupuram. (Thanjavur Region)</p>	<p>Assistant Director, Regional Art and Cultural Centre (Near Regional Coir Board Office), Vallam Salai, Pillayarpatthi (Post), Thanjavur- 613403.</p>
	<p>Tiruchirappalli, Karur, Perambalur, Pudukkottai, Ariyalur. (Tiruchirappalli Region)</p>	<p>Assistant Director(i/c), Regional Art and Cultural Centre, No. 32, Night Soil Depot Road, Moolathoppu, Melur Road, Srirangam, Tiruchirappalli - 620006.</p>
	<p>Tirunelveli, Kanniyakumari, Thoothukkudi, Virudhunagar, Thenkasi (Tirunelveli Region)</p>	<p>Assistant Director, Regional Art and Cultural Centre, 870/21, NGO B - Quarters, Tirunelveli – 627007.</p>

Erode, Thirupur, The Nilgris (Coimbatore Region)	Assistant Director(i/c), Regional Art and Culture Centre, Tamil Nadu Government Music College Campus, Malumicham patti, Coimbatore.
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SCHEME OF GIVING AWARDS TO 5 EMINENT ARTISTES IN EACH DISTRICT

1	Name of the Scheme in each district	Giving Awards to 15 eminent artistes
2	Aim of the Scheme	With a view to promote and preserve the culture of Tamil Nadu, select artistes and honour them by giving awards.
3	District in which the scheme is implemented	In all Districts of Tamil Nadu
4	Award details	<p>5 awards are presented in each district. Kalai Ilamani (18 years and below) Kalai Valarmani (19-35) Kalai Sudarmani (36-50), Kalai Nanmani (51-65) Kalai Mudumani (66 years and above)</p> <p>15 artists will be awarded with 3 awards in each category in the above categories. The prize money for the above awards is given as follows.</p> <p>Kalai Ilamani - Rs.4000/- Kalai Varamani - Rs.6000/- Kalai Sudarmani - Rs.10,000/- Kalai Nanmani - Rs.15,000/- Kalai Mudumani - Rs.20.000/-</p>

5	Procedure to apply	Artists applying for District Art Awards should download the application from the appropriate website address of the Art and culture Department (https://artandculture.tn.gov.in) and send the duly completed applications to the Assistant Director of the Regional Art and Cultural Centre. A Press Release will be published in the news paper by the Chairman of the District Art Society / District Collector
6	Procedure for selection of Awardee	Through the District Art Societies, the selection committee with officials and non-official members headed by concerned District Collector will select the awardees based on their eminence, intellectuality in their respective art field and age.
7	Quantum of Award the awardees get	<p>15 artists will be awarded with 3 awards in each category in the above categories. The prize money for the above awards is given as follows.</p> <p>Kalai Ilamani – Rs.4000/- Kalai Varamani - Rs.6000/- Kalai Sudarmani – Rs.10,000/- Kalai Nanmani – Rs.15,000/- Kalai Mudumani – Rs.20.000/-</p>
8	<p>The Office address for applying in Districts</p> <p style="text-align: center;">Office Kancheepuram, Vellore, Tiruvallur, Tiruvannamalai, Chennai. (Kancheepuram Region)</p>	<p>Assistant Director , Regional Art and Cultural Centre, Sadavaram, Kottai Kaval (Village), Chinna Kancheepuram, Orikkai (Post), Kancheepuram - 631502.</p>

Salem, Erode, Namakkal, Coimbatore, Dharmapuri, Krishnagiri, Nilgiris. (Salem Region)	Assistant Director (i/c), Regional Art and Cultural Centre, Thalavaipatti - Thirupathi Goundanur Road, Ayyamperumampatti (Post), Salem - 636302.
Thanjavur, Tiruvarur, Nagapattinam, Cuddalore, Villupuram. (Thanjavur Region)	Assistant Director, Regional Art and Cultural Centre (Near Regional Coir Board Office), Vallam Salai, Pillayarpatti (Post), Thanjavur- 613403.
Tiruchirappalli, Karur, Perambalur, Pudukkottai, Ariyalur. (Tiruchirappalli Region)	Assistant Director(i/c), Regional Art and Cultural Centre, No. 32, Night Soil Depot Road, Moolathoppu, Melur Road, Srirangam, Tiruchirappalli - 620006.
Madurai, Dindigul, Theni, Ramanathapuram, Sivagangai. (Madurai Region)	Assistant Director(i/c), Regional Art and Cultural Centre, Bharathi Ula First street, Thallakulam (Post), Madurai - 625002.
Tirunelveli, Kanniyakumari, Thoothukkudi, Virudhunagar, Thenkasi (Tirunelveli Region)	Assistant Director, Regional Art and Cultural Centre, 870/21, NGO B - Quarters, Tirunelveli – 627007.
Erode, Thirupur, The Nilgris (Coimbatore Region)	Assistant Director(i/c), Regional Art and Culture Centre, Tamil Nadu Government Music College Campus, Malumicham patti, Coimbatore.
Madurai, Ramnathapuram, Sivakangai, Theni, Dindugal (Madurai Region)	Assistant Director(FAC), Regional Art and Cultural Centre, Bharathi Ula First street, Thallakulam (Post), Madurai - 625002.

Tamil Nadu Dr. J.Jayalalithaa Music and Fine Arts University

The Music and Fine Arts University was established on 14.11.2023 and has been renamed as Tamil Nadu Dr.J.Jayalalithaa Music and Fine Arts University since 2020.

Master's degree

1. Vocal
2. Veena
3. Violin
4. Mridhangam
- 5.Nadhaswaram.
- 6.Bharathanatyam.
- 7.Painting.
- 8.Ph.D in Music Dance & Fine Arts

Weekend course (3years)

Visual Communication Design

Painting

Under the control of the Department of Art and Culture, there are 8 colleges running namely four Tamil Nadu Government Music Colleges, two Government College of Fine Arts at Chennai and Kumbakonam, Government College of Architecture and Sculpture, Mamallapuram and Government Aided Tiruchirappalli Kalai Kaveri College of Fine Arts and they are affiliated with Tamil Nadu Dr.J.Jayalalithaa Music and Fine Arts University, Two years advance Diploma Courses offered in Vocal , Veena and Mridhangam through online.

Performing Arts Educational Institutions

Music Colleges

Government Music colleges are functioning in 4 places namely Chennai, Madurai, Coimbatore and Thiruvaiyaru. Three year Degree and Diploma courses are offered in Government Music Colleges. Only in Govt Music College of Thiruvaiyaru along with diploma and degree courses, two Years Post Graduate Course in Music is also offered. One year Music Teacher Training diploma course is available in 4 Government Music Colleges. Evening Music Colleges are functioning in Chennai, Madurai and Coimbatore. Two years certificate courses are offered in Evening Music College Centres. The curriculum and syllabus of the College are approved by Tamil Nadu Dr J.Jayalalithaa Music and Fine Arts University

A. Government Music College, Chennai

1	Details of the courses / educational qualification / age limit	<p>3 Years Diploma Course:</p> <p>Vocal, Veena, Violin, Flute, Nadaswaram, Thavil, Mridangam, Ghatam, Kanjeera, Morsingh, Bharathanatyam and Folk Arts</p> <p>Educational qualification - must have passed 10th standard Age limit - 16 to 30 years.</p> <p>3 Years Degree Course:</p> <p>Vocal, Veena, Violin, Bharathanatyam, Nadhaswaram and Thavil</p> <p>Educational qualification - must have passed 12th standard Age limit - 17 years and above.</p>
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		<p>4 Year Degree Course :- (Weekend Course) Vocal, Veena, Violin, Bharathanatyam, and Flute</p> <p>Educational qualification - must have passed 12th standard Age limit - 17 years and above.</p> <p>One year diploma course Music Teacher Training and Nattuvangam</p> <p>Educational qualification - must have passed 10th standard and diploma in Music or Degree in Music (or) equivalent to Diploma Age limit - 16 to 35 years.</p> <p>Certificate Course (Evening College)</p> <p>Vocal, Veena, Violin and Mridangam</p> <p>Two Years Certificate Course Educational qualification - must have passed 10th standard. Age limit - 17 years and above</p>
3	Procedure for admission	Admission Notification will be published in newspapers. Students can apply through Online. Admission of the students will be finalized after the interview
3	Scheme of Examination	Examinations will be conducted by Tamil Nadu Dr. J. Jayalalithaa Music and Fine Arts University and results will be declared.

4	Contacting officer	The Principal of the College.
5	Address	Tamil Nadu Government Music College, Dr.D.G.S.Dinakaran Road, (Greenways Road) Chennai 600028. Telephone: 044-24937217

B. Government Music College, Madurai

1	Details of the course / educational qualification / age limit	<p>3 Years Diploma Course:</p> <p>Vocal, Veena, Violin, Flute, Nadaswaram, Thavil, Mridangam, Bharathanatyam, Folk Arts</p> <p>Educational qualification - must have passed 10th standard Age limit - 16 years to 30.</p> <p>3 Years Degree Course:</p> <p>Vocal and Bharathanatyam</p> <p>Educational qualification - must have passed 12th standard Age limit - 17 years and above.</p> <p>One year diploma course</p> <p>Music Teacher Training</p> <p>Educational qualification - must have passed 10th standard and diploma in Music or Degree in Music (or) equivalent to Diploma Age limit - 16 to 35 years</p> <p>Certificate Course (Evening College)</p> <p>Vocal, Veena, Violin, Mridangam</p>
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		and Bharathanatyam Two Years Certificate Course Educational qualification - must have passed 10th standard. Age limit - 17 years and above
2	Procedure for admission	Admission Notification will be published in newspapers. Candidates can apply through Online. Candidates will be selected through interview.
3	Scheme of Examination	Exams will be conducted by Tamil Nadu Dr. J.Jayalalitha Music and Fine Arts University and Certificates will be issued by the University
4	Contacting officer	The Principal of the College.
5	Address	Tamil Nadu Government Music College, Pasumalai, Madurai 625 004. Telephone: 0452-2370861

C. Government Music College, Coimbatore

1	Details of the courses / educational qualification / age limit	<p>3 Years Diploma Course:</p> <p>Vocal, Veena, Violin, Nadaswaram, Thavil, Bharathanatyam</p> <p>Educational qualification - must have passed 10th standard Age limit - 16 to 30 years.</p> <p>3 Years Degree Course:</p> <p>Vocal, Veena, Violin and Bharathanatyam</p>
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		<p>Educational qualification -must have passed 12th standard Age limit - 17 years and above.</p> <p>One Year Diploma Cours</p> <p>Music Teacher Training</p> <p>Educational qualification - must have passed 10th standard, Diploma in music (or) B.A. Music (or) equivalent Diploma in Music Age limit – 16 to 35 years</p> <p>Certificate Course (Evening College)</p> <p>Vocal, Veena and Violin</p> <p>Two Years Certificate Course Educational qualification - must have passed 10th standard. Age limit - 17 years and above</p>
2	Procedure for admission	Admission Notification will be published in newspapers. Students can apply through Online. Admission of the students will be finalized after the interview
3	Scheme of Examination	Examination will be conducted by Tamil Nadu Dr. J. Jayalalithaa Music and Fine Arts University and results will be declared.
4	Contacting officer	The Principal of the College.
5	Address	Tamil Nadu Government Music College, West Arogyasami Road, Rathinasabapathypuram, Coimbatore 641 002. Telephone: 0422-2479686

D. Government Music College, Thiruvaiyaru

1	Details of the courses / educational qualification / age limit	<p>3 Years Diploma Course:</p> <p>Vocal, Veena, Violin, Nadaswaram, Thavil, and Mridangam, Bharathanatyam and Folk Arts.</p> <p>Educational qualification - must have passed 10th standard Age limit - 16 to 30 years.</p> <p>3 Years Degree Course:</p> <p>Vocal, Veena, Violin, Bharathanatyam, Nadaswaram and Thavil</p> <p>Educational qualification - must have passed 12th standard Age limit - 17 years and above.</p> <p>One year Diploma course</p> <p>Music Teacher Training and Nattuvangam</p> <p>Educational qualification - must have passed 10th standard and diploma in Music or Degree in Music (or) equivalent Diploma in Music Age limit - 16 to 35 years.</p> <p>Two Years Post Graduate Course:</p> <p>Vocal and Veena Educational qualification - must have passed B.A (Music)</p>
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		Ph.D in Music For more details – Contact the principal
2	Procedure for admission	Admission Notification: Will be published in newspapers. Students can apply through Online. Admission of the students will be finalized after the interview
3	Scheme of Examination	Examination will be conducted by Tamil Nadu Dr. J. Jayalalithaa Music and Fine Arts University and results will be declared.
4	Contacting officer	The Principal of the College.
5	Address	Tamil Nadu Government Music College, Thiruvaiyaru, Thanjavur Dist. 613 204. Telephone: 04362-261600

Music Schools

District Government Music schools are functioning at 17 places namely;

1. Thiruvarur
2. Tiruchirappalli
3. Pudukkottai
4. Salem
5. Tirunelveli
6. Karur
7. Perambalur
8. Thoothukkudi
9. Villupuram
10. Cuddalore
11. Kancheepuram
12. Tiruvannamalai
13. Krishnagiri
14. Sirkazhi
15. Sivagangai
16. Ramanathapuram
17. Erode

Three year certificate courses are offered in Vocal, Violin, Bharathanatyam, Mridangam, Nadhaswaram, Thavil and Devaram in District Government Music Schools.

SCHEME FOR IMPARTING TRAINING IN MUSIC IN DISTRICT GOVERNMENT MUSIC SCHOOLS

1	Name of the scheme	Imparting music education in Music Schools
2	Places where the Music Schools are functioning	1 District Government Music School, Night Soil Road, Moolathoppu (Near BC Hostel) SrirangamTiruchirappalli 620 006.

	<p>2 District Government Music School, 870/21 NGO 'B' Quarters, Tirunelveli – 627 007.</p> <p>3 District Government Music School, No.41, Vasan Nagar, Thiruvarur – 610 001.</p> <p>4 District Government Music School, No.29/70, Lakshmi Nagar, Narimedu, Via Samathuvapuram, Pudukkottai – 622 005.</p> <p>5 District Government Music School, Thalavaipatti, Tirupathy Gavundanoor Salai Ayyamperumampatti (post) Salem – 636 302</p> <p>6 District Government Music School, Municipality Play ground campus, Villupuram – 605 602.</p> <p>7 District Government Music School, Old District Registrar Office Building, Manja Kuppam Cuddalore – 607 001.</p> <p>8 District Government Music School, No.944, Karuppayi Koil Street, Jawahar Bazaar, Karur – 639 001.</p> <p>9 District Government Music School, 12th Ward, Door No.5. Radhakrishnan Street, K.C.Complex, Vilamuthur Road, Perambalur - 621 212.</p> <p>10 District Government Music School, T.Saveriyarpuram, Mapplaiurani, Thoothukudi – 2.</p> <p>11 District Government Music School, Sadhavaram Salai, Kanchipuram – 631 502</p> <p>12 District Government Music School,</p>
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		<p>Samudra Village, Girivala path, sengam road, Ramanasramam post, Thiruvannamalai – 606 603.</p> <p>13 District Government Music School, Panagadi Road, Near Kendriya Vidhyalaya School, Sivagangai – 630 561.</p> <p>14 District Government Music School, District Collectorate Office Opposite, Tirumalai Nagar, Ramapuram (Post), Krishnagiri – 635 0115</p> <p>15 District Government Music School, Sri Nagar, Colony 2, 6th Cross Street, Panangattankudi Road, Sirkazhi – 609 100.</p> <p>16 District Government Music School, B.Pe Agraharam, Erode – 638 005</p> <p>17 District Government Music School, Gowrivilas Palace, No.14, Palace Street, Ramanathapuram – 623 501.</p>
3	Details of the courses / educational qualification / age limit	<p>3 year Certificate course –</p> <p>For admission to Vocal Music, Bharathanatyam, Violin and Mridangam courses, the applicant must have passed 7th standard.</p> <p>For admission to Thevaram, Nathaswaram, Thavil courses, the applicant should know to write and read Tamil, if not passed 7th standard.</p> <p>Age limit: From 13 to 25 years</p>
4	Procedure for admission	Students who are interested in studying in Music Schools can apply and students will be admitted after conducting the interview.

5	Scheme of Examination	Examinations are being conducted by the Directorate of Government Examinations.
6	Contacting officer	The Head Master / Head Mistress of the Music School

GOVERNMENT COLLEGE OF FINE ARTS

Government College of Fine Arts are functioning at Chennai and Kumbakonam. In the Government College of Fine Arts, Chennai, Four year Degree Course in Industrial Design in Ceramic, Industrial Design in Textile Design, Visual Communication Design, Painting, Sculpture, Print making and two year post graduate course in Painting, Visual Communication Design, Ceramic Design ,Textile Design and Sculpture are offered.In the Government College of Fine Arts, Kumbakonam, Four Year Degree course in Painting, Visual Communication Design and Sculpture are offered. Two year post Graduate Course in Painting, Visual Communication Design and Sculpture are offered.The curriculam and syllabus of the both Colleges are approved by the Tamil Nadu Dr.J.Jayalalithaa Music and Fine Arts University

SCHEME FOR IMPARTING FINE ARTS EDUCATION

A) GOVERNMENT COLLEGE OF FINE ARTS, CHENNAI

1	Name of the scheme	Imparting fine arts education in College.
2	Address	Government College of Fine Arts, Poonamallee High Road, E.V.R. Periyar Salai, Periyamedu, Chennai 600 003. Telephone: 044-25610878
3	Details of the courses / educational qualification	4 year Degree course 1)Industrial Design in Ceramic 2)Industrial Design in Textile 3)Visual Communication Design 4)Painting 5)Sculpture 6)Print making Educational qualification - must have passed +2 / Diploma Age limit – Below 23 years (Others) Below 26 years (SC / ST)

		<p>2 year Post Graduate Degree course</p> <p>1)Painting 2)Visual Communication Design 3)Ceramic Design 4)Textile Design 5) Sculpture</p> <p>Educational qualification - Must have possessed a Degree in fine arts in the relevant subject..</p> <p>No age limit for PG Degree course</p>
4	Procedure for admission	<p>Admission Notification:</p> <p>Press release will be published in newspapers. Candidates can apply through Online. Candidates will be selected after conducting drawing, painting, written exam and viva interview.</p>
5	Scheme of examination	<p>Exams will be conducted by Tamil Nadu Dr. J. Jayalalithaa Music and Fine Arts University and results will be declared. Certificates will be issued by the University</p>
6	Contacting officer	The Principal of the College.

B) GOVERNMENT COLLEGE OF FINE ARTS, KUMBAKONAM

1	Name of the scheme	Imparting fine arts education in College.
2	Address	<p>Government College of Fine Arts, Swamimalai Road, Mela Kottaiyur, Kumbakonam, Thanjavur Dist. 612002. Telephone: 0435-2481371</p>
3	Details of the course / educational qualification	<p>4 year Degree course</p> <p>1)Painting</p>

		<p>2)Visual Communication Design 3)Sculpture</p> <p>Educational qualification - must have passed +2 / Diploma Age limit – Below 23 years (Others) Below 26 years (SC / ST)</p>
		<p>Post Graduate Degree - 2 year course 1)Painting 2)Sculpture 3) Visual Communication Design</p> <p>Educational qualification - Must have possessed a Degree in fine arts in the relevant subject.</p>
4	Procedure for admission	<p>Admission Notification: Press release will be published in newspapers. Candidates can apply through Online. Candidates will be selected after conducting drawing, painting, written exam and viva interview.</p>
5	Scheme of examination	<p>Exams will be conducted by Tamil Nadu Dr. J. Jayalalithaa Music and Fine Arts University and results will be declared. Certificates will be issued by the University</p>
6	Contacting officer	The Principal of the College.

GOVERNMENT COLLEGE OF ARCHITECTURE AND SCULPTURE, MAMALLAPURAM

The Government College of Architecture and Sculpture is functioning at Mamallapuram since 1957. From the Academic year 2000-2001 onwards, four year degree courses are offered in this College. B.Tech in Traditional Architecture, B.F.A in Traditional Sculpture and B.F.A in Traditional Drawing and Painting are offered in this College. The curriculam and syllabus of the College are approved by the Tamil Nadu Dr. J.Jayalalithaa Music and Fine Arts University

SCHEME FOR IMPARTING EDUCATION IN TEMPLE ARCHITECTURE AND SCULPTURE

1	Name of the scheme	Imparting Temple Architecture and Sculpture education in College.
2	Address	Government College of Architecture and Sculpture, Mamallapuram Kancheepuram District - 603 104, Telephone:04114-242261
3	Details of courses / educational qualification	B.Tech Degree - 4 year degree course - Traditional Architecture B.F.A Degree- 4 year degree course - Traditional Sculpture (Stone, Sudhai, Wood, Metal) and Traditional Drawing and Painting Educational qualification - must have passed +2 / Diploma Age limit – Below 23 years (Others) Below 26 years (SC / ST)
4	Procedure for admission	Admission Notification: Press release will be published in newspapers. Candidates can apply the applications through Online. Candidates will be selected after conducting drawing, written exam and viva interview.
5	Scheme of examination	Exams will be conducted by Tamil Nadu Dr. J. Jayalalithaa Music and Fine Arts University and results will be declared. Certificates will be issued by the University
6	Contacting officer	The Principal of the College.

TAMILNADU OVIA NUNKALAI KUZHU

The Tamil Nadu Ovia Nunkalai Kuzhu was established by the Government in 1975 for preserving, promoting, and propagating fine arts such as Painting, Sculpture and Graphics and for encouraging the artists. The following schemes are implemented by the OVIA NUNKALAI KUZHU with the grant-in-aid sanctioned to this organization by the Government and it was merged with Department of Art and Culture in 2008.

1. Scheme of conferring the title KALAICHEMMAL AWARD
2. Financial assistance to artists for conducting One-man shows and Group shows
3. Scheme of giving Prize to Senior Artists and Junior Artists in traditional / contemporary art field / State Level Exhibitions
4. Scheme of providing Scholarships to young artists.
5. Scheme of conducting Painting and Sculpture Exhibition in ten places of Tamil Nadu through 7 Regional Art and Cultural Centres and at two Fine Arts colleges and one Sculpture College by conducting Drawing Competition.

The artists of Tamil Nadu native or domiciles for atleast 30 years in Tamil Nadu can participate in these schemes and get benefitted. Details of the schemes are given below.

01. SCHEME OF CONFERRING THE TITLE 'KALAICHEMMAL AWARD'

1	Name of the Scheme	Conferring KALAICHEMMAL title on eminent artists — both in Traditional and Contemporary fields of Painting and Sculpture in appreciation of their outstanding contribution in their respective field.
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2	Eligibility for getting the title	<p>The Eminent Artists with age criteria of 50 years above should have outstanding records of achievement in the field of Contemporary or Traditional Painting and Sculpture and should have continuous involvement in their fields. Should have participated or received awards in the National level or State level Art Exhibitions conducted on behalf of the Government or in the major exhibitions of Art conducted by others.</p> <p>This Award will also be given to the eligible deceased artiste for their extraordinary work in the field of Contemporary or Traditional</p> <p>All points mentioned in the respected Government Order related to this Scheme</p>
3	Procedure to apply	<ul style="list-style-type: none"> ❖ Press release will be given by the Department of Art and Culture. ❖ Application to be submitted in the Directorate of Art and Culture with the prescribed details.
4	Records to be enclosed with the application	<ul style="list-style-type: none"> ❖ Bio-data of the Applicant with Passport size Photo. ❖ The Applicant shall apply for the award either for Contemporary or Traditional Field. ❖ Contemporary or Traditional art works colour Photo 20 numbers. (10 x 8 size) ❖ News articles related to applicant work. ❖ Details of participation in Art Exhibition in state and National level. <p>All above mentioned things should be enclosed in Spiral Binding format with covering letter</p>

5	Award details	KALAIICHEMMAL AWARD - An amount of Rs.1,00,000/- along with a copper citation plaque will be presented to the artists (6 Artists yearly) involved in the field of Painting and Sculpture
6	Office address for sending the application	Director, Directorate of Art and Culture, Tamil Development Campus 2 nd floor, Tamil Salai, Egmore, Chennai – 600 008.

02. Financial assistance to artists for conducting One-man shows and Group shows

Talented upcoming artists in the field of Painting and Sculpture are supported for conducting one-man shows and group shows. A sum of ₹25,000/- is given for conducting one-man shows to 10 artists and ₹50,000/- per group is given for conducting group shows to 5 groups. A sum of ₹5 lakhs is sanctioned every year.

1	Name of the Scheme	Financial assistance to artists for conducting One-man shows and Group shows. Talented upcoming artists in the field of Painting and Sculpture are supported for conducting one-man shows and group shows.
2	Eligibility for applicants	<ul style="list-style-type: none"> ❖ Age limit is above 30 years ❖ Should be a well-versed artiste in the art and Sculpture field. ❖ Should be a resident of Tamil Nadu. ❖ All points mentioned in the respected Government Order related to this Scheme

3	Procedure to apply	<ul style="list-style-type: none"> ❖ News paper add will be published regarding this Scheme for getting Entry forms. ❖ Application to be submitted in the Directorate of Art and Culture with the prescribed details.
4	Records to be enclosed with the application	<ul style="list-style-type: none"> ❖ Bio-data of the Applicant with Passport size Photo ❖ Contemporary or Traditional Painting and Sculpture art works 10 numbers. (10 x 8 size) ❖ News articles related to applicant work. ❖ Details of participation in Art Exhibition in state and National level. <p>All above mentioned things should be enclosed in Spiral Binding format with covering letter</p>
5	Award details	<ul style="list-style-type: none"> ❖ For Contacting One man and group show a total sum of Rs.5,00,000/- will be allocated ❖ An amount of Rs.2,50,000/- will be given to 10 Artiste (Rs.25000 for each Artiste) to conduct One man show ❖ An amount of Rs.2,50,000/- will be given to 5 Artiste Groups (Rs.50,000 for each Group) to conduct Group show
6.	Office address for sending the applications	<p>Directorate of Art and Culture, Tamil Development Campus, 2nd floor, Tamil Salai, Egmore, Chennai – 600 008. Phone : 24936136</p>

03. Scheme of giving Prize to Senior Artists and Junior Artists in traditional / contemporary art field / State Level Exhibitions

1	Name of the Scheme	Scheme for giving Prize to Senior Artists and Junior Artists in Traditional / Contemporary work in the field of Painting and Sculpture. Presenting awards to outstanding talented Junior and Senior Artists in the field of fine arts.
2	Eligibility for applicants	For Junior Artiste - 30 years below For Senior Artiste - 30 years above
3	Procedure to apply	Press Release will be given by Department of Art and Culture.
		Photo copies of 5 best Art works can be sent to the Directorate of Art and Culture either directly or by post.
4	Records to be enclosed with the application	Bio-data of the applicant with Passport size Photo and Document for Age Proof
5	Price Money details	An amount of Rs.10,000/- will be given to Junior Artiste and Rs.15,000/- for Senior Artistes. 14 Junior Artiste will be selected in the field of Traditional / Contemporary Painting and Sculpture. 14 Senior Artiste will be selected in the field of Traditional / Contemporary Painting and Sculpture.
6	Office address for sending the applications	Directorate of Art and Culture, Tamil Development Campus, 2 nd floor, Tamil Salai, Egmore, Chennai – 600 008. Telephone: 24936136

04.SCHEME OF PROVIDING SCHOLARSHIP TO YOUNG ARTISTS

1	Name of the Scheme	Award of scholarship to young artists.
2	Qualifications for applicants.	Scholarship is being awarded to the outstanding final year Post Graduate an under Graduate students of Government College of Fine Arts, Chennai and Kumbakonam.
3	Procedure to apply	Students of respective College should apply through the Principal in the prescribed application form.
4	Records to be enclosed with the application.	Photographs of art works created by the applicants and recommendations of the Principals of the Colleges concerned.
5	Scholarship details.	Rs.5000/- each to Post Graduate students and Rs.3000/- each to Degree course students will be given as scholarship amount.

05. SCHEME OF CONDUCTING PAINTING AND SCULPTURE EXHIBITION IN TEN PLACES

1	Name of the Scheme	Scheme to conduct Painting and Sculpture Exhibition in ten places of Tamil Nadu through 7 Regional Art and Cultural Centres and at two Fine Arts Colleges and one Sculpture College by conducting Drawing Competition.
2	Procedure to apply	Press release will be given by the Department of Art and Culture.
3	Award details	Citation Certificate and Cash award

		will be given to the selected best art works
4	Office address for sending the application	Director, Directorate of Art and Culture, Tamil Development Campus 2 nd floor, Tamil Salai, Egmore, Chennai – 600 008.

TAMIL NADU EYAL ISAI NATAKA MANRAM

To carryout the objectives of the Sangeet Nataka Akademi of the Government of India, at State level and also for the development and fostering of traditional Tamil arts, Tamil Nadu Sangeet Nataka Sangam has been established by the Government of Tamil Nadu in the year 1955 and was renamed as Tamil Nadu Eyal Isai Nataka Manram in the year 1973.

The following schemes are being implemented with the Government grants given to Manram.

- a. Scheme of Encouragement to young artistes.
- b. Scheme of conferring Kalaimamani award.
- c. Scheme of awarding Porkizhi to the indigent Kalaimamani awardee artistes.
- d. Scheme of Financial assistance to Indigent artistes.
- e. Scheme of extending family Maintenance grant to the families of the deceased famous artistes.
- f. Scheme of extending grant for the publication of rare books on Arts.
- g. Scheme of extending grant for the Drama production.
- h. Scheme of extending grant to folk artistes / troupes for the purchase of musical instruments, costumes.
- i. Issuance of Certificate for obtaining Railway Travel concession.
- j. Issuance of Certificate to drama troupes for getting Travel fare concession in the buses of Tamil Nadu Government undertakings.

The details of the schemes are given below:-

S.No	Scheme	Details of the scheme
1	Scheme of Encouragement to young artistes.	An expenditure of Rs.20 lakhs is being made under the program to encouragement of young Artistes through the Tamil Nadu Eyal Isai Nataka Manram.
2	Scheme of conferring Kalaimamani award.	At the Kalaimamani Award Function, the Kalaimamani awardees are felicitated with Gold Pendant of Five sovereign and Certificate of Appreciation.
3	Scheme of awarding Porkizhi to the indigent Kalaimamani awardee artistes.	The Kalaimamani awardee artistes who are in indigent circumstances are awarded a cash award of Rs.1,00,000/- as Porkizhi.
4	Scheme of Financial assistance to Indigent artistes.	Monthly financial assistance of Rs.3000/- is extended throughout the life time to the indigent artistes and to the legal spouse of the deceased artiste who received the financial assistance.
5	Scheme of extending family Maintenance grant to the families of the deceased famous artistes.	The families of the deceased famous artistes of the art disciplines of music, drama, dance, film and folk arts are given a family maintenance grant of Rs.25000/- each.
6	Scheme of extending grant for the publication of rare books on Arts.	To provide financial support to writers for publishing meritorious books related to creative arts through the Tamil Nadu Eyal Isai Nataka Manram, every year a sum of Rs.10 lakh are being sanctioned for publishing 5 books at the rate of Rs.2 lakhs

		per book.
7	Scheme of extending grant for the Drama and dance drama production	Maximum of Rs.15,00,000/- will be sanctioned as financial assistance for production and staging of new Drama / Dance Dramas through the Tamil Nadu Eyal Isai Nataka Manram. To produce and staging 5 new Drama plays a sum of Rs.7.50 lakh for 5 plays @ Rs.1.50 lakh per Drama play and Rs.7.50 lakh for 5 plays @ Rs.1.50 lakh per Dance Drama
8	Scheme of extending grant to folk artistes / troupes for the purchase of musical instruments, costumes.	Financial assistance is given to 500 folk artistes for the purchase of stage equipments, musical instruments and costumes @ Rs.10,000/- each
9	Issuance of Certificate for obtaining Railway Travel concession.	Based on the certificate issued by the Manram, the individual artiste and troupe consisting of more than three artistes are allowed by the Railways to undertake journey in train at 75% concession in second class fare and 50% concession in first class fare
10	Issuance of Certificate to drama troupes for getting Travel fare concession in the buses of Tamil Nadu Government undertakings.	The professional drama troupes of Tamil Nadu are permitted to undertake travel in the buses of Tamil Nadu Government at half fare to conduct drama programmes at outstations.
11	Conduct of Eyal, Isai, Natyam, Natakam and Folk Vizha	The Schemes is being implemented through Tamil Nadu Eyal Isai Nataka Manram for the benefit of artistes

12	Conduct of Muthamizha Mugam	The Scheme is being implemented through Tamil Nadu Eyal Isai Nataka Manram for School and Colleges students in the field of Eyal, Isai and Natakam.
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Tamil Nadu Jawahar Siruvar Manram

Tamil Nadu Jawahar Siruvar Manram is functioning from 1979 onwards at Chennai. The aim of this institution is to give cultural training and develop the latent art talents of the children in the age group of five to sixteen years. In Tamil Nadu, Jawahar Siruvar Manram function at 60 places.

➤ District Jawahar Siruvar Manrams

District Jawahar Siruvar Manrams are functioning at Chennai, Pudukkottai, Madurai, Udhamandalam, Coimbatore, Tiruchirappalli, Cuddalore, Nagercoil, Thanjavur, Kancheepuram, Sivagangai, Tirunelveli, Salem, Ramanathapuram, Dindigul, Dharmapuri, Krishnagiri, Theni, Vellore, Tiruvallur, Erode, Thiruvarur, Virudhunagar, Villupuram, Kallakurichi, Tirupathur, Ranipet, Tenkasi, Mayiladuthurai, Ariyalur, Chenglepet and Tiruppur.

➤ Jawahar Siruvar Manram Extension Centres

Jawahar Siruvar Manram Extension Centres are functioning at Perambalur, Thanjavur, Kulithalai, Karur, Chennai (Dr.M.G.R Deaf and Dumb School, Ramapuram), Madurai, Thoothukkudi, Nagapattinam, Tiruvannamalai, Namakkal, Kumbakonam, Mannargudi, Muthupet, Vandavasi, Kolli Hills, Hozur, Manappari, Viralimalai, Pechiparai, Rajapalayam, Pollachi and Gopichettipalayam.

➤ **Jawahar Siruvar Manram Rural Centres**

Two rural centres for imparting artistic talents to children are effectively functioning in Ponpudupatti, Pudukkottai district and Madurai Ellis Nagar, Madurai.

➤ **Part time training in the following disciplines are given in Jawahar Siruvar Manrams:-**

Bharathanatyam, Folk Dance, Crafts, Vocal, Drama, Gymnastics, Mridhangam, Tabela, Karathe, Computer, Key Board, Veena, Drums, Bands, Tailoring, Drawing & Painting, Screen Printing, Flute, Yoga and Silambattam.

The State level Jawahar Siruvar Manram is administered by a committee headed by the Hon'ble Minister for Education and the District level Jawahar Siruvar Manrams are administered by a committee headed by the District Collectors of each District. From the government grant, this Institution implements the following schemes:-

1. **Part time cultural training scheme**
2. **Holiday cultural training scheme**
3. **Summer - Winter cultural training camp scheme**
4. **Cultural competition scheme**
5. **World Art Day (April 15)**
6. **Participation of children in the schemes organised by National Bal Bhavan, New Delhi**
 - a) **National Environmental Awareness Camp**
 - b) **National Children's Assembly**

Details of the above schemes are as follows:-

1. Part time cultural training scheme

1	Name of the scheme	Part time cultural training scheme
2	Cultural activities in which training is given	1. Bharathanatyam 11. Key Board 2. Folk dance 12. Veena 3. Craft 13. Drums 4. Vocal music 14. Bands 5. Drama 15. Tailoring 6. Gymnastics 16. Drawing 7. Mridhangam 17. Screen printing 8. Tabela 18. Silambattam 9. Karagam 19. Yoga 10. Computer 20. Flute
3	Jawahar Siruvar Manram training	In the above activities training is given on any four activities for two days per week during Saturdays and Sundays.
4	Duration of training	Training is given in the above activities in all the 60 Jawahar Siruvar Manrams from June to March, April & May - Regular Course
5	Age Limit	All children of the age group of 5 to 16 years A Xerox copy of date of birth certificate to be enclosed
6	Officer incharge	Executive Officer, Jawahar Bal Bhavan, Directorate of Art and Culture, Tamil Development Campus, 2 nd floor, Tamil Salai, Egmore, Chennai - 600 008.

02. Summer-Winter Cultural Training Camp Scheme

1	Name of the Scheme	Summer-Winter Training Camp for children of 60 Jawahar Siruvar Manrams of Tamil Nadu
2	Details of Training	Free training would be given for 10 days during summer in any one of the hill stations like Udthagamandalam(Ooty), Kodaikanal, Yercaud etc., and during winter any one of the place in districts of Tamil Nadu. The performing art trainees would be given opportunities to perform on the stage and the creative art trainees would be given opportunity to exhibit their creative models in the exhibition held on the last day of the training. Participation certificate would be given to all the trainees.
3	Number of Trainees	100 Children
4	Cultural activities in which training is given	Vocal Music, Instrumental music, Dance, folk Dance, Silambattam, Karate, Yoga, Drawing and Craft. From the above, 4 art forms will be taken for training workshop.
5	Mode of selection of trainees	Selection will be made from the willing children trained in the 60 Jawahar Siruvar Manrams by giving preference to the following <ol style="list-style-type: none"> 1. Regular Attendance in Jawahar Siruvar Manrams 2. Multi-talented 3. Those who have not attended the camp previously 4. Those who are going to attain the age of 16
6	Age limit	10 to 16 years
7	Communications	Circular to schools and press release through new papers

8	Officer incharge at Districts	Executive Officer, Jawahar Siruvar Manram, Tamil Valarchi Valagam, 2 nd Floor, Tamil Salai, Egmore, Chennai - 8. Assistant Director, Regional Art and Cultural Centre, Kancheepuram, Salem, Madurai, Thanjavur, Trichirappalli, Tirunelveli and Coimbatore
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03. Cultural Competitions

1	Name of the Scheme	Conducting Cultural competition for children in districts for encouraging their cultural talents
2	Cultural activities for competition	Bharathanatyam, Folk Dance, Vocal Music, Drawing
3	Age limit	Children in the age group of 5-8, 9-12, 13-16
4	Procedure to apply	Circular to schools and press release through news papers will be given. Those who are willing may apply with details to the concerned officers.
5	Place of Competition	District level selection will be carried out in all the Districts functioning in Tamil Nadu and the selected candidates would participate in the State level competition held at Chennai or any place.
6	Expenditure covered	Food and transportation expenditure to the participants would be borne by the Jawahar Siruvar Manram
7	Prize - Certificate	District level 5-8, 9-12, 13-16: Participation Certificate to all the participants and mementoes and merit certificates would be distributed to the winners

		State level 9-12 and 13-16: Participation Certificate to all the participants and mementoes and merit certificates with cash prize would be distributed to the winners
8	Officer Incharge at Chennai at Districts	Executive Officer, Jawahar Siruvar Manram, Tamil Valarchi Valagam, 2 nd Floor, Tamil Salai, Egmore, Chennai - 8. Assistant Director, Regional Art and Cultural Centre, Kancheepuram, Salem, Madurai, Thanjavur, Trichirappalli, Tirunelveli and Coimbatore

04. World Art Day (April 15)

1	Name of the Scheme	World Art Day (April 15)
2	Drawing workshop and Art Exhibition	Workshop are being conducted in all Jawahar Siruvar Manram Centres in Various forms of drawings followed by Painting related seminar, workshop, interaction with renowned Artistes and Art Exhibition on closing ceremony in Chennai with the best Art works which are selected from the above workshop
3	Age limit	Children in the age group of 5 -16 years
4	Procedure to Participate	Through Jawahar Siruvar Manram functioning in Tamil Nadu.
5	Place of Drawing workshop and Art Exhibition	Drawing workshop in 60 Jawahar Siruvar Manram functioning in Tamil Nadu. Art Exhibition in Chennai.

6	Officer Incharge at Chennai at Districts	Executive Officer, Jawahar Siruvar Manram, Tamil Valarchi Valagam, 2 nd Floor, Tamil Salai, Egmore, Chennai - 8. Assistant Director, Regional Art and Cultural Centre, Kancheepuram, Salem, Madurai, Thanjavur, Trichirappalli, Tirunelveli and Coimbatore
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05. Participation of children in the Schemes Organised by the National Bal Bhavan, New Delhi

A. National Environmental Awareness Camp

1	Name of the Scheme	To Participate in the three day National Environmental Awareness Camp organized by the National Bal Bhavan, New Delhi
2	Place of the Camp	Place selected by the National Bal Bhavan, New Delhi
3	Norms for Selection	<ol style="list-style-type: none"> 1. Age between 14 – 16 years 2. Those who are having interest in environmental awareness activities 3. Regular attendance to Jawahar Siruvar Manram 4. Those who have not been benefited by this scheme 5. Having capacity to exhibit their individual talent
4	Selection method	The concerned officers of Jawahar Siruvar Manram will identify and select the eligible children who are getting training
5	Benefits	Participation certificate would be given to all the participants and To and Fro and Boarding and Lodging would be borne by the National Bal Bhavan, New Delhi

6	Officer Incharge at Chennai at Districts	Executive Officer, Jawahar Siruvar Manram, Tamil Valarchi Valagam, 2 nd Floor, Tamil Salai, Egmore, Chennai - 8. Assistant Director, Regional Art and Cultural Centre, Kancheepuram, Salem, Madurai, Thanjavur, Trichirappalli, Tirunelveli and Coimbatore
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B. International Children's Assembly

1	Name of the Scheme	International Children Assembly organized by National Bal Bhavan, New Delhi
2	Place of Assembly	National Bal Bhavan, New Delhi
3	Duration	November 14 th to 19 th
4	Norms for selection	<ol style="list-style-type: none"> 1. Talents in Performing arts and Creative Arts 2. Age between 10-16 years 3. Those who have not been benefited by this scheme previously
5	Number of Participants	4-6 children from each Bal Bhavan.
6	Benefits	Opportunity is given to perform on behalf of Tamil Nadu among the all India level cultural performance organized by National Bal Bhavan. Participation certificate would be given to the participants. To and Fro and Boarding and Lodging would be borne by the National Bal Bhavan, New Delhi
7	Officer Incharge at Chennai at Districts	Executive Officer, Jawahar Siruvar Manram, Tamil Valarchi Valagam, 2 nd Floor, Tamil Salai, Egmore, Chennai - 8. Assistant Director, Regional Art and Cultural Centre, Kancheepuram, Salem, Madurai, Thanjavur, Trichirappalli, Tirunelveli and Coimbatore

TAMIL NADU FOLK ARTISTE'S WELFARE BOARD

List of all benefits available for Members

Educational assistance	
10 th studying daughter	Rs. 1,000/-
10 th pass	Rs. 1,000/-
11 th studying daughter	Rs. 1,000/-
12 th studying daughter	Rs. 1,500/-
12 th pass	Rs. 1,500/-
Degree	Rs. 1,500/-
Degree with hostel	Rs. 1,750/-
P.G Degree	Rs. 4,000/-
P.G. Degree with hostel	Rs. 5,000/-
Professional Degree course (Law, Engineering, Medical, Veterinary)	Rs. 4,000/-
Professional Degree course with hostel	Rs. 6,000/-
Professional P.G. Degree course	Rs. 6,000/-
Professional P.G Degree course with hostel	Rs. 8,000/-
Technical course (Polytechnic, I.T.I)	Rs. 1,000/-
Technical course with hostel	Rs. 1,200/-
Marriage assistance (Member / Son / Daughter) (only two times)	Rs. 5,000/-
Delivery of child (Registered female artist member – only two times)	Rs. 6,000/-
Miscarriage / Termination of pregnancy) (Registered female artist member – only two times)	Rs. 3,000/-
Spectacles	Rs. 1,500/- (Once in three years)
Financial Assistance for Natural Death	Rs. 20,000/-
Financial Assistance for Funeral expenses	Rs. 5,000/-

DIRECTORATE OF ART AND CULTURE

Particulars of organizations, functions and duties under section
4(1)(b)(i) of Right to Information Act, 2005

1. Objective / Purpose of the Department

Directorate of Art and Culture is headed by Commissioner / Director of Art and Culture. It controls and regulates the functions of all the Govt. institutions related to Art and Culture. The functioning of Govt. Music colleges, Govt. Music schools, Govt. college for Fine Arts, Govt. college of Architecture and Sculpture, Jawahar Siruvar Manram and Oviya Nunkalai Kuzhu are supervised and administered by the Directorate in an effective manner. The Directorate is now functioning in the premises of Department of Art and Culture, Egmore, Chennai – 08.

2. Information and Public Relations

The Information and Public Relations wing assists the government to ameliorate the conditions of the people, educating illiterate and poor, by providing basic information about available opportunities and modern production methods through various channels i.e Tamil Arasu, Advertisement and Exhibition. Tamil Arasu is the official magazine of Government of Tamil Nadu which convey information about achievements and various schemes of all government departments

DIRECTORATE OF ART AND CULTURE

Powers and duties of officers and employees under section 4(1)(b)(ii) of Right to Information Act, 2005

This department is headed by the Director of Art and Culture who is an I.R.P.F.S officer. The Director is the administrative head of the Department. He is assisted by Joint Director, Deputy Directors and Accounts Officer. The Officers and Employees of this Department exercise the administrative and financial powers as laid down in the Tamil Nadu District Office Manual and Tamil Nadu Financial Code. The powers and duties of the officers in the Department are indicated below:-

a) Director

The Director is the head of the Department. He exercises general supervision and control the staff of the subordinate offices and he is responsible for seeing that the subordinate officers do the work allotted to them efficiently and expeditiously. Policy matters and all important matters should be dealt with in consultation with the Director who will be in over all charge of the Department.

b) Joint Director,

The Joint Director is the second level officer of the Department. The Joint Director has the administrative control of the entire department under the guidance of the Director.

c)Deputy Director (Admin)

- 1) All establishment related works of Directorate and all Subordinate Offices, Preparation of Estimate of vacancy, Teachers recruitment, Pay Fixation, increments to all staffs, orders issued to selection grade and special grade movement of the staff, promotion, training and disciplinary actions related files scrutinized and sent to Joint Director and Commissioner / Director for approval.
- 2) CM Cell Petitions, RTI Petitions, Annual reports, Government requested proposals, Legislative assembly questions, Assurance committee, Assembly announcement related files, district administration and private art associations request related files scrutinized sent to Joint Director and Commissioner / Director for approval.
- 3) Hon'ble Chennai High Court, High Court Madurai Branch, Supreme Court cases related to this department will be monitoring periodically and taking steps to reduce the pendency of the court.
- 4) Administration of Seven Colleges, 17 District Music Schools, Jawagar Bal Bhavan under the control of Department of Art and Culture will be inspected by Deputy Director and submit the report to Joint Director and Commissioner / Director for approval.
- 5) Preparation of Rectification report of Audit Paras, AG Inspection and HR Implementation.

d)Deputy Director (Programmes and Art Education)

- 1) Taking steps to get the approval of the Commissioner/Director and Joint Director for the planning and implementation of the Cultural programs for conducting festivals and trainings workshop of the Department of Arts and Culture.
- 2) The Deputy Director is responsible for developing and implementing programs and schemes aimed at promoting art education and cultural enrichment. This may involve designing curriculum frame works, organizing workshops, exhibitions, and cultural events, and collaborating with educational institutions and cultural organizations.

- 3) They participate in formulating policies and strategies related to art education and cultural development, contributing their expertise and insights to help shape the organization's vision and goals in this area.
- 4) They are often involved in budget planning and resource allocation for art education programs and initiatives. This includes preparing budgets, monitoring expenditures, and ensuring that funds are utilized efficiently and effectively.
- 5) Preparation of Rectification report of Audit Paras, AG Inspection and HR Implementation.
- 6) They oversee the development of art education curricula and teaching materials, ensuring that they are aligned with educational standards and objectives. This may involve collaborating with educators, curriculum specialists, and artists to design engaging and effective learning experiences.
- 7) To Monitor the educational syllabus, teachers efficiency and examination conducted in the educational institution under the department of art and culture and give periodical reports to Director and Joint Director
- 8) Conducting Inspection in Educational institutions under the Department of art and culture ensure the education quality and sent periodical reports to Director and Joint Director.
- 9) The Deputy Director engages with various stakeholders, including educators, artists, cultural institutions, government agencies, and community groups, to build partnerships and collaborations that support the organization's objectives in art education and cultural development.
- 10) They may organize training programs and workshops for art educators, providing them with opportunities to enhance their skills, knowledge, and pedagogical approaches. This supports the professional development of teachers and promotes excellence in art education.

- 11) The Deputy Director evaluates the effectiveness of art education programs and initiatives, using various assessment methods to measure outcomes and impact. This information is used to inform decision-making, refine program strategies, and ensure accountability.
- 12) They engage with the community to promote awareness and appreciation of the arts, organizing outreach activities, public events, and community-based art projects that foster cultural participation and enrichment.
- 13) They may conduct research on art education trends, best practices, and innovations, contributing to the field's knowledge base and advocating for the importance of arts education in schools and communities.
- 14) Overall, the Deputy Director provides leadership and direction for the organization's efforts in art education and cultural development, managing staff, resources, and partnerships to achieve the organization's mission and objectives in this area.

e) Accounts Officer

He is responsible for accounts of Department of Art and Culture and he sends periodical reports to the Director

f) Assistant Director

- 1) Assistant Director is the controlling officer for the Regional Art and Culture Centre.
- 2) Assistant Director are incharge of conducting Cultural Programmes and training workshop in regional level (Controlling Districts) and send related reports to Commissioner / Director of Art and Culture.
- 3) Assistant Director is controlling / disciplinary officer for the District Government Music School under the regions.
- 4) Assistant Director Control of their region's are responsible for CM Cell Petitions, RTI Petitions, Periodical reports, Directorate requested proposals, Legislative assembly questions, Assurance committee,

Assembly announcement related files, district Art Society, district administration and private art associations request related files scrutinized sent to Commissioner / Director for approval.

- 5) To Coordinate and respond to Hon'ble Chennai High Court, High Court of Madurai bench related to this department in Regional level.
- 6) Assistant Director is the controlling / disciplinary officer for Jawagar Bal Bhavan and submit the related report to Commissioner / Director for approval.
- 7) Assistant Director is responsible for dispersing of district level Awards, he will be getting the needed approval from district Collector and Commissioner / Director
- 8) Assistant Director has the administrative control of Tamil Nadu Folk Artistes Welfare Board under the region he is also responsible for implementing the Schemes and send periodical reports to Directorate of art and culture.

g) Artistic Advisor (District Government Music Schools).

Artistic Advisor visits all District Government Music Schools and send periodical reports to Director

- 2) This Department consists of 5 sections and the subjects dealt within these sections are tabulated below:-

Sl. No	Sections	Details of subjects dealt with
1.	A1	<p>Superintendent 1 (Thiru S.Vijayakumar) (Administration-1 (A1 and A2))</p> <p>A1 Seat (Ms. J. Nishanthi, Asst.)</p> <p>(a) Recruitment of Teachers, Skilled / Unskilled</p>

	A2	<p>Assistants in Government College of Fine Arts, Chennai</p> <p>(b) Grant Permission for Admissions related Advertisement and foreign service.</p> <p>(c) Recruitment of Teachers, Skilled / Unskilled Assistants in Government College of Fine Arts, Kumbakonam</p> <p>(d) Recruitment of Teachers, Skilled / Unskilled Assistants in Government College of Architecture and Sculpture, Mamallapuram</p> <p>(e) Imposing Disciplinary measures taken for the Teachers, Skilled / Unskilled Assistants in Government College of Architecture and Sculpture, Mamallapuram</p> <p>(f) Action taken for Right to Information Act, 2005, petitions relating to Chief Minister's Special Cell regarding Teachers, Skilled / Unskilled Assistants working in Government College of Fine Arts, Chennai / Kumbakonam & Government College of Architecture and Sculpture, Mamallapuram.</p> <p>A2 Seat (Ms. M.Bavapriya, Junior Assistant)</p> <p>(a) Measures taken for the continuous extension of all temporary posts under Department of art and culture</p> <p>(b) Measures taken for the Appointment, disciplinary action, permission for foreign service, RTI related cases related to administrative staffs working under 7 Regional Cultural Centres, 17 District Government Music Schools, 4 Music Colleges, 2 Fine Arts Colleges, and Government College of Architecture and Sculpture, Mammalpuram.</p> <p>(c) Preparation of periodical reports and maintenance of records relating to Bhavani Sagar Basic Training, Compassionate ground Appointment.</p>
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2	A3	<p>Superintendent - 2 (Tmt.M.Vijayalakshmi) (Administration - 2) (A3 and A4 Sections)</p> <p>Seat -A3 (Selvi. Karkuzhali, Junior Assistant)</p> <p>a) Measures taken for the appointment, disciplinary action, RTI cases, and Chief Minister's Special Cell petitions related to staff working as Head Master, Teachers, and Artistic Advisors in 17 District Government Music Schools</p>
	A4	<p>Seat -A4 (Tmt.D.Sooriya, Assistant)</p> <p>a) Measures taken for the appointment of the director, joint director, deputy director, assistant director, financial officer, and accounts officer.</p> <p>(b) Measures taken for the appointment, disciplinary action, grant permission for foreign service, RTI cases, and Chief Minister's Special Cell petitions related to staff working in teacher posts and technical posts of Tamil Nadu Government Music Colleges in Chennai, Thiruvaiyar, and Coimbatore.</p> <p>(c) Measures taken for the appointment, disciplinary action, RTI cases, and Chief Minister's Special Cell petitions related to staff working in all the posts of Tiruchirappalli, Kalai Kauvery College of Fine Arts.</p>
3	B2	<p>b) Superintendent (Thiru.A.K. karthikeyan) (Finance) (B2, B3 and C2 Sections)</p> <p>Seat-B2 (Thiru.R.Selvarangam)</p> <p>(a) All Rent Sanctions, Maintenance of Buildings, Public Work Department Works, Buildings under Technical Education Division</p>

		<p>Maintenance, and Land Acquisition</p> <p>(b) Construction of Mani Mandapam All purchases of Almirah, computers, printers, scanner through Gem Portal and fund sanction for the purchase.</p> <p>(c) Maintenance of the register for goods purchases.</p> <p>(d) State Plan Schemes.</p> <p>(e) RTI cases, the Chief Minister's Special Cell petition related to this seat work.</p> <p>(f) Works related to state audits, surveys, reports, and Chief Minister's petitions received daily through the website.</p> <p>Seat-B3 (Thiru. M. Lingeswaran, Assistant)</p> <p>a) All Budgetary Allocations, Revised Estimates, Final Revised Estimates, Programme Implementation, Preparation of Report for the Review Meeting, Approval Report, Staff Number Statement, Revenue Expenditure Report, SC/ST Programme and Financial Statement, Reviewing the proposals received from subordinate offices, and Report sent to the Government and State Planning Board.</p> <p>b)) Reconciliation of departmental accounts with state accounts.</p> <p>c) Works related to the Hon'ble Chief Minister's Address, Governor's Address, Budget Speech, Preparation of Policy Statement, Legislative Questions, Committee on Legislative Assurances, Financial Statements, Announcements, and Cutting Resolutions.</p>
	B3	
	C2	<p>Seat-C2 (Thiru.D.Kanniyappan)</p>

		<p>(a) Preparation of all bills and sending them to the Pay Accounts Office; receipt of checks; encashment; and maintenance of all relevant registers.</p> <p>(b) Loans and advances (e.g., caution deposit, handloom loan, festival advance, auto advance, inspection of travel allowance, and alternative travel allowance)</p> <p>(c) Works related to all expenses of the art and culture department and reconciliation of those bills with Treasury accounts.</p>
	<p>C</p> <p>C1</p>	<p>Superintendent (Thiru.D. Sivappugal) (Scheme, Audit) (C1 and A6 Sections , Record Clerks-1 and 2)</p> <p>Seat-C1 (Thiru.G.Rajan, Assistant)</p> <p>(a) Conducting art events and festivals within the state of Tamil Nadu, another state, or another country</p> <p>(b) Reviewing the proposals received from subordinate offices and sending them to the government and the Southern Cultural Center for the grant of finance.</p> <p>(c) According to the sanctioned budgets, the award programme, cultural programme, and cultural art events related to the maintenance of accounts and expenditure details are managed.</p> <p>(d) Measures taken for the documentation of folk art.</p> <p>(e) Action taken for the RTI cases and the Chief Minister's Special Cell Petition related to cultural events.</p> <p>(f) Action taken for the management and improvement of the official Department of Art and Culture website.</p>

	<p>A6</p> <p>B1</p>	<p>Seat - Thiru.Senthilkumar Assistant</p> <p>(a) Action needs to be taken for the departmental litigation work and coordination work.</p> <p>(b) Audit work relating to the Department of Human Resource Development Reforms and internal audits of all subordinate offices functioning under this department.</p>
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	<p>E3</p>	<p>Record Clerk I Thiru.Govindaraj</p> <p>a) Maintenance of the distribution register, special letters register, Chief Minister's Special Cell Register, personal letter register, and register for letters received by registered post.</p> <p>b) Maintenance of registers for local and foreign letters sent from the office and postal stamp account registers.</p> <p>Record Clerk II Thiru.Selvam</p> <p>a) Maintenance of closed files and registers in the record room.</p> <p>b) Maintenance of the record room.</p> <p>Superintendant (Tmt. S.Rakkammal) (Degenerate Artists. Jawahar Siruvar Manram Tamil Nadu Folk Artistes Welfare Board) (B1. E1. E3 and 2 section)</p> <p>B1 Sect (Thriu . E.Palani. Junior Assistant)</p> <p>a) Works relating to the Indigent artistes funding</p> <p>b) Work regarding the Right to Information Act sending of Consolidated reports.</p> <p>c) Sending proposals and obtaining the Central Government's funds</p> <p>d) Procurement of office stationery; purchase of registers, forms, and office materials from the Stationery Printing Department; and maintenance of a register thereof.</p> <p>e) seat-related court cases, the RTI Act 2005, and action on petitions related to the Chief Minister's Special Cell.</p> <p>Sect E3-(Tmt.Selvi Mageshwari, Assistant)</p> <p>a) All the works and projects related to Tamil Nadu Ovia Nunkalai Kuzhu, the presentation of "Kalai semmal" Awards, and the conducting of exhibitions.</p> <p>b) all works relating to the Board, including the</p>
	<p>D2</p>	

		<p>purchase of all vehicles, maintenance of vehicles, vehicle advance, house building advance, and sanctioning of all travel allowance bills.</p> <p>c) Seat-related court cases, RTI Act 2005, and action on petitions related to the Chief Minister's Special Branch</p> <p>d) Maintenance of Attendance along with Reference Register, Casual Leave Register, Deputation, and Provision of Work Order for Working on Holidays.</p> <p>e) All Miscellaneous works (Miscellaneous) (including election work) as additional in-charge from Sec A6</p> <p>Sect-Tmt. Ra Sandhya,(Junior Assistant)</p> <p>a) Presentation of Chennai district awards and identity cards to the artists.</p> <p>b) Maintenance of the Jawahar Bal Bhavan library, accounts, salary, and conduct of state and district competitions.</p> <p>c) The activities relating to the Jawahar Bal Bhavan, the maintenance of accounts and registers, and the activities relating to the National Bal Bhavan</p> <p>d) Seat-related cases, the RTI Act 2005, and action on petitions related to the Chief Minister's Special Cell</p> <p>e) Administrative work of Tamil Nadu Eyal Isai Nataka Manram</p>
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DIRECTORATE OF ART AND CULTURE

Procedures followed in decision making process under Section
4(1)(b)(iii) of Right to Information Act, 2005

The Directorate of Art and Culture is the head of department of Art and Culture. The Department of Art and Culture follows the procedures laid down the Tamil Nadu District Office Manual, Business Rules and carrying over the instructions of the Secretariat. Apart from this, the provisions in the Tamil Nadu Financial Code, Tamil Nadu State and Subordinate Service Rules and the Tamil Nadu Government Servants' Conduct Rules 1973 are also followed wherever applicable.

2. The decisions are taken based on the merits of the issues, relative priorities and available in the Tamil Nadu Financial Code, Tamil Nadu State and Subordinate Service Rules and the Tamil Nadu Government Servants' Conduct Rules 1973 are also followed wherever applicable.

3. The decisions are taken based on the merits of the issues, relative priorities and availability of funds etc., in accordance with the documented procedures / laid down procedures / defined criteria / rules detailed above. the process of examination is initiated by Junior Assistants / Assistants and passes through Superintendents, Accounts Officer and Deputy Director to the Commissioner of Art and Culture. If need be, other departments are consulted. In case of matters involving funds, Finance Department is invariably consulted.

4. If a reply is required to be made on any representations, the decisions are communicated to the petitioner.

DIRECTORATE OF ART AND CULTURE

Norms set for the discharge of functions under Section 4(1)(b)(iv) of Right to Information Act, 2005

For the discharge of functions allocated to the Department of Art and Culture, the provisions contained in the Tamil Nadu District Office Manual are followed. The day-to-day administrative functioning is governed by various set of Acts and Rules and instructions issued by the government from time to time. Some of the commonly used Acts / Rules / Manuals are listed under section 4(1)(b)(v).

DIRECTORATE OF ART AND CULTURE

Norms set for the discharge of functions under Section
4(1)(b)(v) of Right to Information Act, 2005

The business in the department is carried out with reference to the provisions contained in the following Rules and Regulations and Manuals.

1. Tamil Nadu Government Business Rules
2. Tamil Nadu District Office Manual
3. Tamil Nadu Budget Manual
4. Tamil Nadu State and Subordinate Service Rules
5. Tamil Nadu Civil Services (Discipline and Appeal) Rules
6. Tamil Nadu Government Servants Conduct Rules, 1973
7. Tamil Nadu Pension Rules
8. Fundamental Rules
9. Tamil Nadu Financial Code
10. Tamil Nadu Account Code
11. Tamil Nadu Treasury Code
12. Guidelines issued by the Government of India
13. Tamil Nadu Leave Rules
14. Tamil Nadu Basic Service Rules
15. Tamil Nadu General Services (Class XII & XIIA)
16. Tamil Nadu General Subordinate Services (Class XXII)
17. Tamil Nadu Public Service Commission Regulations.

2. The details of the above listed Rules, Manuals and Acts are furnished below:-

Sl.No	Name of the Rules	Types of the Documents
1	The Tamil Nadu Government Business Rules.	Adopting the rules issued by the Government of Tamil Nadu then and there.
2	The Tamil Nadu District Office Manual	The manual describes the system and procedures to be followed in conducting of office work in the department.
3	The Tamil Nadu Budget Manual	This manual contains the rules framed by the Finance Department for the guidance of estimating officers and departments of Secretariat in regard to the budget procedure in general and preparation and examination of the annual budget estimates and the subsequent control over expenditure in particular to ensure that it is kept within the authorized grants or appropriation.
4	Tamil Nadu State and Subordinate Service Rules	The rules are made under the proviso to article 309 of the Constitution of India governing the service conditions of members of State and Subordinate Services.
5	Tamil Nadu Civil Services (Discipline and Appeal) Rules	The rules are made under the proviso to article 309 of the Constitution of India in relation to the discipline, penalty and appeal against penalty imposed on the members of civil services of the State.
6	Tamil Nadu Government Servants Conduct Rules	The rules are made under the proviso to article 309 of Constitution of India in relation to the conduct of the members of civil service of the State in the performance of the duty with integrity and devotion to duty.

7	Tamil Nadu Pension Rules	The rules are made in relation to the pensionary benefits to the members of civil service of the State.
8	The Fundamental rules of the Tamil Nadu Government.	The rules are made under the proviso to article 309 of Constitution of India in relation to the pay, allowances, leaving joining time, foreign service etc., of the member of civil services of the State.
9	Tamil Nadu Financial Code	The code is published by the Finance Department outlining discipline to be followed in incurring expenditure and procedures to be followed and delegation of powers.
10	Tamil Nadu Account Code	The code published by the Finance Department outlines the accounting procedures to be followed by various departments while regulating expenditures.
11	Tamil Nadu Treasury Code	The code published by Finance Department outlines the procedures to be followed in regard to preparation of bills and presentation to treasury for payment and accounting procedures incidental thereto.
12	Guidelines issued by the Government of India	The Government of India issued guidelines to give financial assistance to the Individuals/ NGOs for the promotion of Art and Culture.
13	Tamil Nadu Leave Rules	Describes various kinds of Leave admissible to Government Servants and prescribe the eligibility criteria for various kinds of leave.

14	Tamil Nadu Basic Service Rules	Prescribes the methods of appointment, qualification to the posts included in Tamil Nadu Basic Service Rules prescribe the procedures to declare the probation.
15	Tamil Nadu General Service Rules	Describes the procedures to be followed regarding the method of appointment, to the posts included in this service.
16	Tamil Nadu General Subordinate Service Rules	Describes the procedures regarding the method of appointment to the posts included in this service. Prescribes the qualifications for the posts.
17	Tamil Nadu Public Service Commission Regulations	Contains the details regarding the composition of Chairman and Members, pay and leave to the Chairman and Members, appointment of staff, concurrence to be obtained from the Commission, posts coming under the purview of the Commission.

The documents mentioned in items 1 to 17 are available with the Director of Stationery and Printing for sale to the public on payment of cost. Item No.12 is intended only for official use and it is not available for sale.

DIRECTORATE OF ART AND CULTURE

A statement of categories of documents that are held by it for its control under Section 4(1)(b)(vi) of Right to Information Act, 2005

Sl No	Category of the documents	Name of the document and its introduction in one line	Procedure to obtain the document	Held by / under control of
1	Important GOs www.tn.gov.in	Issued by the Tourism and Culture Department from time to time.	Application to Public Information Officer	Department of Art and Culture

DIRECTORATE OF ART AND CULTURE

Particulars of any arrangement that exists for consultation with or representation by the members of the public relation to the formulation of its policy or implementation thereof under Section 4(1)(b)(vii) of Right to Information Act, 2005

At present, there is no formal mechanism to seek consultation / participation of public in formulation of policies of this Department. However, their participation is there in certain committees constituted for this Department. The suggestions and views on policy matters and programmes received from the Public / Non Governmental organizations are given due weightage by this Department in formulating policies and programmes. the recommendations / observations made by the Public Accounts Committee / Public Undertaking Committee / Assurance Committee / Petitions Committee etc., of the Legislative Assemble are also acted upon by the Heads of the Department concerned.

DIRECTORATE OF ART AND CULTURE

A statement of the Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings those Boards, Councils, Committees and other bodies are open to the public or the minutes of such meetings are accessible for public under Section 4(1)(b)(viii) of Right to Information Act, 2005

There is no such Boards, Councils, Committees and other bodies as for as this department is concerned. However, the Director appears before the Public Accounts Committee / Public Undertakings Committee whenever necessary to give reply on the observations made by these committees.

DIRECTORATE OF ART AND CULTURE

Directory of Officers and Employees with remuneration details under Section 4(1)(b)(ix) and 4(1)(b)(x) of Right to Information Act, 2005

- 1) Director – Rs.131100 -216600
(Level -13A)
Thiru.S.R.Gandhi,I.R.P.F.S

- 2) Joint Director, Rs.61900-
228100 (Level - 26)
Tmt.K.Sivasoundravalli,I.A.S.,

- 3) Deputy Director - Rs.59300-217600 (Level – 25)
a) Thiru.B.Hemanathan (Schemes and Art Education)
b)Thiru.M.K.Sundar (Admin).

- 4)Accounts Officer - Rs.56900-209200, (Level – 23)
Thiru.T.G.Jeyasankar,

06. Superintendents - Rs.36900-135100 (Level – 18)
a. Tmt.G.Rakkammal
b. Thiru.D.Sivappugal
c. Thiru.A.K.Karthikeyan
d. Tmt.M.Vijayalakshmi
e. Thiru.K.VijayaKumar

07. Steno Typist – Grade-III - Rs.20600-75900, (Level – 10)
a. Tmt.R.Punitha

08. Assistants - Rs.20600 -75900, (Level – 10)
a. Tmt.D.Sooriya
b. Selvi.J.Nishanthi
c. Thiru.M.Lingeshwaran
d. Thiru.Rajan
e. Thiru.R.Selvarangam
f. Thiru.A.Senthil Kumar
g. Tmt.S.Selvi Meheshwari

8. Junior Assistants - Rs.19500 - 71900, (Level – 08)
- a) Thiru.E.Palani
 - b) Tmt.R.Santhiya
 - c) Thiru.D.kanniyappan
 - d) Selvi.M.Bavapriya
 - e) Tmt.S.Loganayagi
 - f) Selvi.S.karkuzhali
9. Typist - Rs.19500 – 71900, (Level – 08)
- a)Thiru.V.Mani
 - b) Tmt.C.Gresa

Directorate of Art and Culture

Details of subordinate offices, Colleges, Schools, Art Institutions,
Welfare Boards

FOLK ARTISTES WELFARE BOARD

Tamil Nadu Folk Artistes Welfare Board, Govt. Music College Campus, Greenways Road, Chennai – 600 028.	Telephone: 044 – 2461 3430
Thiru.S.R.Gandhi, I.R.P.F.S, Member Secretary	Telephone: 044-24615156 044-2461 7260
Tmt.Vimala, Secretary	Telephone: 044-2461 5156
Administrative Officer,	-----

ART EDUCATIONAL INSTITUTIONS

Government Music Colleges

1	Tamil Nadu Government Music College, Thendral, Greenways Road, Chennai – 600 028. tngmusiccollege28@gmail.com	Thiru.B.Sairam Principal (i/c) Mobile: 9994203829 Tel : 044 – 24937217
2	Tamil Nadu Government Music College, Pasumalai, Madurai – 624 004. musiccollegemadurai@gmail.com	Thiru.A.Vikraman Principal (i/c) Mobile: 94420 87629 Tel : 0452 – 2370861
3	Tamil Nadu Government Music College, Malumitcham patti, Coimbatore tngmusiccollegekovai@gmail.com	Thiru A.V.S.Sivakumar Principal (i/c) Mobile:9444959034 Tel : 0422 – 2611196
4	Tamil Nadu Government Music College, Thiruvaiyaru, Thanjavur District – 613 204. tngmctvyr@gmail.com	Dr. Sri Vidya, Principal (i/c), Mobile: 94876 24902 Tel : 04362 – 261600

District Government Music Schools

1	District Government Music School, Art and Culture Campus, No 32, Night Soil Road, Near BC Hostel, Moolathoppu, Melur Road, Srirangam, Tiruchirappalli-620006.	Tmt.Meenalochani, Head Mistress, Tel:0431 – 2434542 Mobile: 9445614505
2.	District Government Music School, 870/21 NGO 'B' Quarters, Tirunelveli – 627 007.	Tmt.G.Sivakalai, Head Mistress. Mobile: 94438 10926 Tel:0462 – 2551400
3.	District Government Music School, No.41, Vasan Nagar, Thiruvarur – 610001	Tmt.V.Ananthi, Head Mistress. Mobile: 97885 10550 Tel:04366 – 242499
4.	District Government Music School, No.29/70, Lakshmi Nagar, Narimedu, Samathuvaepuram Via, Pudukkottai – 622 005.	Tmt.Sivagnanavathi, Head Mistress. Mobile: 94861 52007 Tel:04322-225575
5.	District Government Music School, Art and Culture Campus, Thalavaipatti- Tirupathy Goundanur Salai, Ayyamperumampatti (post), Salem – 636302.	Thiru.S.Sankararaman, Head Master. Mobile: 94431 51975 Tel:0427-2386975
6.	District Government Music School, Municipality Play ground campus, Villupuram – 605 602.	Thiru.D.Eswaran Pattathri, Head Master. Mobile :9444455750 04146-220178
7.	District Government Music School, Old District co-operative Registrar Office Building, Sub –jail Road Cuddalore – 607 001.	Thiru.R.Venkatesan, Head Master. Mobile: 94880 02938 Tel: 04142 – 294021
8.	District Government Music School, No.944, Karuppayi koil Street, Jawahar Bazaar, Karur – 639001.	Tmt.N.Revathi, Head Mistress. Mobile: 95002 77994 Tel: 04324 – 232123
9.	District Government Music School, 12 th Ward, No.5. Radhakrishnan Street, K.C.Complex, Villamuthur Road, Perambalur – 621 212.	Tmt.Rajeswari, Head Mistress (i/c), Mobile: 9443377570 Tel:04328-225466
10.	District Government Music School, T.Savariyarpuram, Meloor, Siluvaipatti Post, Tuticorin – 628002.	Tmt.M.SivagamaSelvi, Head Mistress, Mobile : 9442948500 9487739296 Tel:0461 - 2300605

11.	District Government Music School, Sadavaram, Kottai Kaval (Village) Chinna Kancheepuram, Orikkai(PO), Kancheepuram-631502.	Tmt.N.Ramani, Head Mistress. Mobile: 94425 72948 Tel:044 – 27268190
12.	District Government Music School, Chengam Road, Ramanaashramam post, Nehru Yuvakendra back side, Samuthiram Village,Tiruvannamalai, Tiruvannamalai – 606601.	Thiru. S.Shymakrishnan, Head Master, Mobile: 94425 07657 Tel:04175 – 223545
13.	District Government Music School, Panakadi Street, Kendra Vidyalaya School near Sivagangai – 630561.	Thiru.Suresh Head Master Mobile: 94439 30540 04567- 240021
14.	District Government Music School, Dist Collector Office opposite, Thirumalai Nagar, Ramapuram Post, Krishnagiri – 635 115.	Tmt.S.Ganamurthy, Head Master, Mobile: 94437 85837 Tel: 04343 – 234001
15	District Government Music School, No.2, Sri Nagar Colony, 6 th Cross Street, Panakattankudi Street, Sirkazhi-609110.	T.Rajeswari, Head Master Mobile: 94433 77570 Tel:04364 – 274611
16.	District Government Music School, B.P.Agraharam, Bhavani Road, Erode – 638005.	Thiru.M.N.Sathyamurthy, Head Master. Mobile: 94435 32934 Tel:0424 – 2294365
17.	District Government Music School, Gowrivilas Palace, No.14, Palace Street, Ramanathapuram – 623501.	Thiru.Saramanickam, Head Master. Mobile: 95664 73769 Tel:04567 - 220104

GOVERNMENT FINE ARTS COLLEGES

1	Government College of Fine Arts, E.V.R. High Road, Periyamet, Chennai – 600 003. fineartscollegechennai@gmail.com	Thiru. Srinivasan Principal (i/c) Tel : 044 – 2561 0878 43235698 Mobile : 9080627752
2	Government College of Fine Arts, Swamimalai Road, Kottaiyur, Kumbakonam – 612 002. Mail ID : principalgcfa@gmail.com	Thiru. Arularasan Principal (i/c) Mobile: 9283143251 Tel: 0435 – 2481371

Government College of Architecture and Sculpture:

1	Government College of Architecture and Sculpture, Mamallapuram, Kanchipuram District – 603 104. Mail ID : govtcas@gmail.com	Thiru. K.Raman Principal.(i/c) Mobile : 9840873182 Tel : 2744 2261
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Art Organisations / Welfare Board

1	Tamil Nadu Eyal Isai Nataka Manram, Ponni Building, P S Kumaraswamy Raja Road, Greenways Road, Chennai – 600 028.	Telephone: 044 – 2493 7471 Fax : 044 – 2493 6848 Mail ID : tneinm@gmail.com
	Thiru Vagai Chandra Sekar Chairman.	Tel (O) : 044 – 2493 6848 Tel (R) : 044 – 2834 0931
	Thirumathi. Vijaya Thaianban Member Secretary	Thirumathi. Vijaya Thaianban, Tel (O) : 044 – 2493 6848 Tel (R) : 044 – 2499 6625
2	Tamil Nadu Jawahar Siruvar Mandram, Tamil Development Campus, 2 nd Floor, Tamil Salai, Egmore, Chennai 600 008.	Tel : 044 –28192152
	Executive Officer	-----
3	Tamil Nadu Folk Artistes Welfare Board,	Telephone: 044 – 28193197

	Tamil Development Campus, 2nd Floor, Tamil Salai, Egmore, Chennai 600 008.	
	Member Secretary	Thiru.S.R.Gandhi, I.R.P.F.S., Director of Art and Culture
	Secretary	Tmt. Vimala, DRO (RETD) Director of Art and Culture
	Administrative Officer	-
4	Tamil Nadu Ovia Nunkalai Kuzhu, Tamil Development Campus, 2nd Floor, Tamil Salai, Egmore, Chennai 600 008.	Telphoe: 044 – 28193195
	Member Secretary	Thiru.S.R.Gandhi, I.R.P.F.S., Director of Art and Culture Telephone: 044 – 28193195